

Agenda for a meeting of the Executive to be held on Tuesday, 6 December 2022 at 10.30 am in Council Chamber - City Hall, Bradford

Members of the Executive – Councillors

LABOUR
Hinchcliffe (Chair)
I Khan
Ross-Shaw
Ferriby
Jabar
Duffy

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Asif Ibrahim

Director of Legal and Governance

Agenda Contact: Jill Bell / Yusuf Patel

Phone: 01274 434580/4579

E-Mail: jill.bell@bradford.gov.uk / yusuf.patel@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members must consider their interests, and act according to the following:*

Type of Interest

You must:

Disclosable Pecuniary Interests

Disclose the interest; not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

Other Registrable Interests (Directly Related)

Disclose the interest; speak on the item only if the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

OR

Non-Registrable Interests (Directly Related)

Other Registrable Interests (Affects)

Disclose the interest; remain in the meeting participate and vote unless the matter affects the financial interest or well-being

OR

Non-Registrable Interests (Affects)

*(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and
(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest;*

in which case speak on the item only if the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*

- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

2. MINUTES

Recommended –

That the minutes of the meetings held on 4 October and 1 November 2022 be signed as a correct record (previously circulated).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell / Yusuf Patel - 01274 434580 434579)

4. RECOMMENDATIONS TO THE EXECUTIVE

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

B. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE

(Councillor Hinchcliffe)

5. BRADFORD EAST LOCALITY PLAN 2022-25

1 - 80

The Strategic Director Place will submit a report (**Document “AC”**) which sets out the Bradford East Locality Plan, and the associated Ward Plans, for 2022-25.

Recommended –

That the Executive:

- (1) Review and recommend any amendments to the draft Bradford East Locality Plan 2022-25, as set out in Appendix A to Document “AC”.**
- (2) Agree that the Bradford East Area Co-ordinator and Chair of Bradford East Area Committee presents a progress report to the Executive in 12 months, setting out the progress and achievements made for each of the priorities detailed in the Bradford East Locality Plan 2022-25.**

Overview & Scrutiny Area: Health and Social Care

(Louise Williams 01274 431066)

6. PARENTAL LEAVE POLICY FOR ELECTED MEMBERS

81 - 90

The Director of Legal and Governance will submit a report (**Document “AD”**) which asks Executive to consider the draft Parental Leave Policy for Elected Members (“the Policy”) as set out in Appendix A and to decide whether to recommend to Council its adoption.

Recommended –

- (1) That Executive agrees the draft Parental Leave Policy for Elected Members as set out in Appendix A to Document “AD”, and recommends to Council that the Policy be adopted, subject to realignment with the Members` Allowance Scheme.**
- (2) That if the Policy is agreed by Executive and adopted by Council, the Policy is kept under review with the first review being undertaken after one year of adoption.**

Overview & Scrutiny Committee: Corporate

(Mandy Hill - 07814 779101)

C. PORTFOLIO ITEMS

HEALTHY PEOPLE AND PLACES PORTFOLIO

(Councillor Ferriby)

7. SEEKING APPROVAL TO COMMENCE A CONSULTATION ON PROPOSED CHANGES TO ADULT SOCIAL CARE NON RESIDENTIAL CHARGES PROMPTED BY THE GOVERNMENT'S ADULT CARE REFORM AGENDA

91 - 110

The Strategic Director, Health and Wellbeing will submit a report (**Document "AE"**) which seeks approval for a consultation on proposed changes to Adult Social Care Service non-residential charges from April 2023 prompted by the Government's Adult Care Reform agenda.

Recommended –

- (1) That the Executive, following consideration of the issues raised within this report, and the equality impact assessment set out in Appendix 1 to Document "AE", authorises the Strategic Director for Health and Wellbeing to undertake the consultation with the key stakeholders ensuring that due regard is made to the Council's public sector duty as set out in the Equality Act 2010.**
- (2) That the Executive agrees for the findings from the consultation exercise to be brought back to its meeting in February for due consideration.**

Overview & Scrutiny Area: Health and Social Care Overview and Scrutiny

(Jane Wood - 01274 437312)

REGENERATION, PLANNING & TRANSPORT PORTFOLIO

(Councillor Ross-Shaw)

8. **PROCUREMENT OF CONTRACTS WITH A TOTAL VALUE IN EXCESS OF £24 MILLION (BASED ON 3 YEARS +1 +1) TO MEET THE REQUIREMENTS OF SERVICE USERS FOR FACILITIES MANAGEMENT, CATERING AND CLEANING SERVICES** 111 - 118

The Strategic Director of Corporate Resources will submit a report (**Document “AF”**) which sets out the details of the contracts that Facilities Management Catering & Cleaning Services propose to tender and the timelines to ensure compliance with the Council’s Contract Standing Orders, Financial Regulations and UK procurement legislation.

Recommended –

Executive is recommended to:

- (1) **Approve the re-tendering of the contracts for food & cleaning consumables as set out in Document “AF”**
- (2) **Authority to be given to the Strategic Director Corporate Resources in consultation with the Leader and Portfolio Holder to award the contracts to the successful tenderers.**

Overview & Scrutiny Area: Corporate Resources

(Paul Charity - 01274 431427)

9. **KEIGHLEY NEIGHBOURHOOD DEVELOPMENT PLAN - NEIGHBOURHOOD AREA DESIGNATION** 119 - 130

The Strategic Director Place will submit a report (**Document “AG”**) which sets out the application for Neighbourhood Area designation submitted by Keighley Town Council (the Town Council) to City of Bradford Metropolitan District Council (the Council).

Recommended –

That the Neighbourhood Area Application submitted by Keighley Town Council be approved in line with the Council’s powers under section 61(G) to the Town and Country Planning Act 1990 to designate the Keighley Town Council area as a neighbourhood area, and that the Assistant Director (Planning, Transportation & Highways) be authorised to arrange formal publication in line with the relevant Regulations.

Overview & Scrutiny Area: Regeneration and Economy

(Andrew Marshall - 01274 434050)

10. **EXCLUSION OF THE PUBLIC**

Recommended –

That the public be excluded from the meeting during consideration of the item relating to the Bradford Live project update on the grounds that it is likely in view of the nature of the business to be transacted or the nature of the proceedings, that if they were present, exempt information within Paragraph 3 (Finance or Business Affairs) of Schedule 12A of the Local Government Act 1972 (as amended), would be disclosed and it is considered that, in all the circumstances, the public interest in excluding public access to the relevant part of the proceedings outweighs the interest in publication of the report.

It is in the public interest in maintaining these exemptions because it is in the overriding interest of proper administration that Members are made fully aware of the financial implications of any decision.

11. **BRADFORD LIVE PROJECT UPDATE**

131 -
156

The Strategic Director Corporate Resources will submit a report (**Not For Publication Document AH**) which provides an update on the Bradford Live Project.

Recommended –

That the recommendations contained in the NFP Document “AH” be approved.

Overview & Scrutiny Committee: Corporate, Regeneration & Economy

(Christophe Hamard)

12. **MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY**

To receive the minutes of the meeting(s) of the West Yorkshire Combined Authority held on 22 July 2022 ([Please click here for minutes link](#)).